**REQUEST FOR PROPOSALS (RFP) TO PUBLIC SCHOOLS**

**The Sojourner Truth Memorial Committee (STMC) has $4,000 available to fund educational projects for grades 5 to 12 and is seeking proposals from public schools in Hampshire or Hampden Counties.**

**Awards:** Grants of $500 to $1,500 per project will be awarded to eligible applicants that meet the criteria described below under Types of Projects. Matching funds for these projects from school districts, PTO’s, or other resources are encouraged and will increase the likelihood of funding. Please explain if no matching funds are available.

**Who Can Apply?** Hampshire and Hampden County public school districts, principals, teachers, club advisors, other school personnel, Parent Teacher Organizations and high school students in collaboration with the above.

**Types of Projects:**

1. **Educational projects for students in 6th to 12th grade …** that will increase knowledge and better understanding of Sojourner Truth, local African American history, and/or history about African Americans after the Civil War and the Jim Crow era. Include relevant information related to social justice and racism. For example: creating a diorama, play or other presentation, a day to celebrate Sojourner Truth, curriculum development with lesson plans, or other creative ideas. Consider using existing resources in collaboration with other activities: for example, the play developed by Enchanted Circle Theater, *Sojourner*’*s Truth: I will shake every place I go to (*<<http://www.enchantedcircletheater.com>>), or the David Ruggles Center’s *An Interactive Curriculum for Middle and High School* with a packet about Sojourner Truth (<<https://davidrugglescenter.org>>)
2. **Walking Tours of Sojourner Truth**!**s Florence for 5th to 12th grades …** starting at the statue in Florence combined with in-class teacher-led related learning and/or other activities. Walking Tours will be led by Wendy Sinton or an STMC member. Funding is available for books or new lesson plans and for buses to bring students to the site (up to $300 per bus). Matching funds for buses will increase the likelihood of funding; a 25% to 50% match is encouraged. **NOTE: 5th graders** may be the focus of the walking tour projects or included along with other grades, but are not included under other educational projects.

3) **Other School Projects for grades 6 to12 …** that address Sojourner Truth’s legacy and the broad goals of social justice, such as reducing economic inequality, improving human rights, promoting diversity, and working to end violence, racism and discrimination. Funding to expand or begin a Restorative Justice Program is included under this category. Creative ideas are encouraged.

(continued on next page)

 **APPLICATION DEADLINE: November 22, 2021**

We plan to notify successful applicants by, or before, January 3rd, 2022.

Projects must end no later than the end of June, 2023. A project report is due 30 days after completion of the project.

STMC may issue another RFP in the fall of 2022 or in 2023; projects that receive this funding may reapply to continue or expand.

**APPLICATION INSTRUCTIONS for Schools**

1. **Application Form** (see attached and on[sojournertruthmemorial.org](http://sojournertruthmemorial.org)**)** includes contact Information of Project Director; grant project dates, amount of funds requested, and a 150 word abstract. STMC Committee members may request additional information from the Project Director before making final funding decisions. A space for the Name and Signature for the person authorized to sign grant requests for the school. Check box for: Type of Project and Grade Levels.

**2. Application Narrative Outline:** Write a brief 3 to 5 **double spaced** page proposal (about 1000 words) that includes the following information:

a) **Overall Purpose and Goals:**  List the specific goals of your project.

b)  **Participants**: Describe the teachers, students and/or others who will participate in the project: number of students and teachers, grade level(s), etc.

c) **Activities:** List and describe the specific educational and/or social justice activities. Optional: Feel free to enhance your application with documentation by attaching brief digital (not to exceed 2 minutes), graphic, or other material.

d) **Timeline:**  Start Date - Activity Dates - Ending Date

Projects must start in 2022 and end no later than June of 2023.

e) **Expected Outcomes & Benefits and how you will determine results**

f) **Budget:** On final page: Provide a line item and narrative budget that indicates the main expense categories for the project. Describe briefly the total amount requested and the specific amount needed for each person and activity.Will the school district, PTO or others provide any matching funds for this project? List or describe any in-kind contributions (non-paid school hours). Please explain if no matching funds are available.

**Submit Application Form and Narrative as attachments to an Email:**

Diane Liebert: diane444@comcast.net

**Or Mail to:** Sojourner Truth Memorial Committee

P.O. Box 60405, Florence, MA 01062

For more information about Sojourner Truth visit:

<<https://sojournertruthmemorial.org>